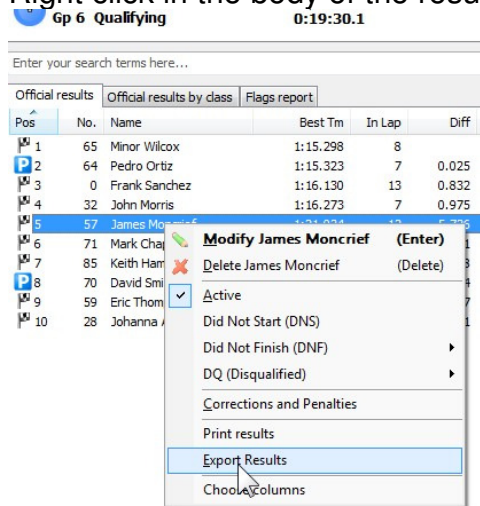
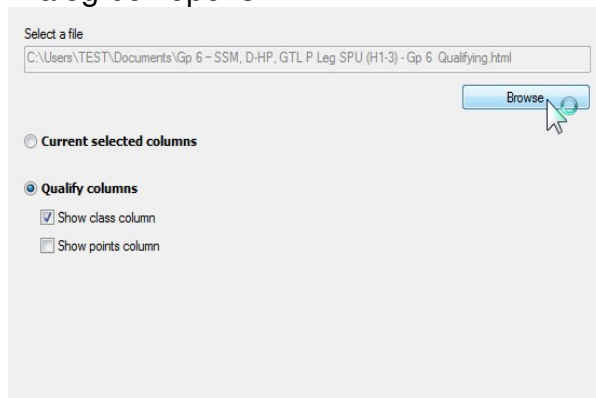


# Lapcharts with Car number and Class from Orbits

1. From Orbits, export the qualifying results (merge or qualify session).
  - a. Processing tab
  - b. Right click in the body of the results

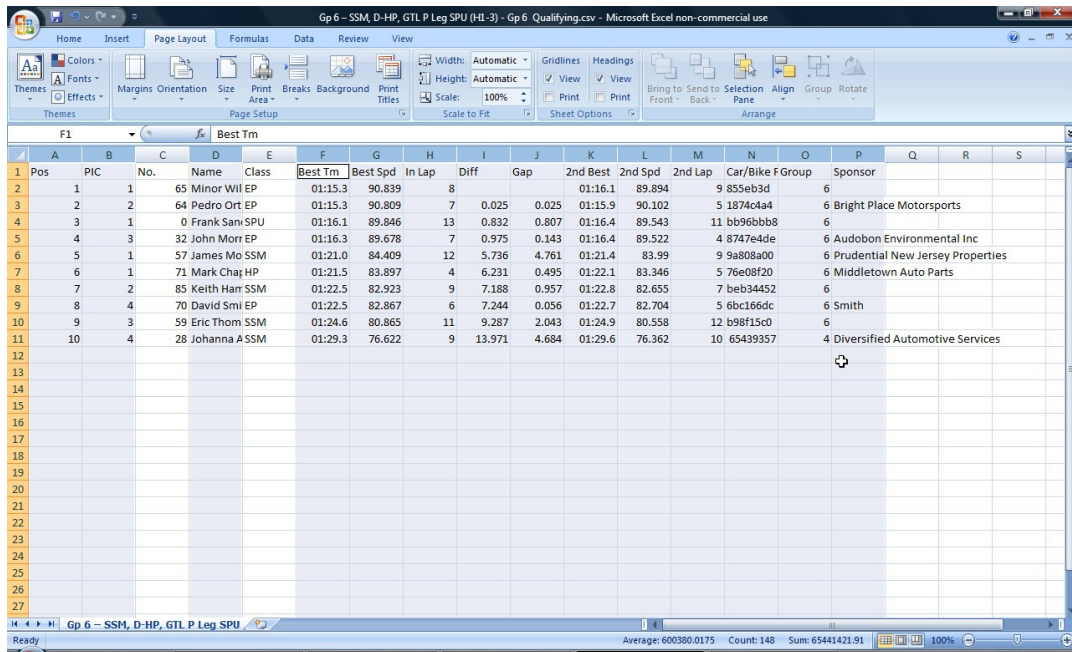


- c. Select Export Results from the context sensitive menu box which pops up
- d. Dialog box opens.

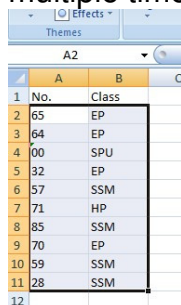


- e. Select Browse button. Browse for where you want the file (folder with name of event). Also select CSV output at the same time.
  - f. Make sure "Show class column" is checked on. Points should be checked off.
  - g. "Next" button.
  - h. "Open exported file" should be checked on.
  - i. Select Finish button.
  - j. Export opens.
2. Modify Export and fix leading Zeros

- a. Hold down CTRL and Click on the column headings for all columns except Car # and Class



- b. Right click in the blue area and select Delete from the context sensitive menu that pops up. This will delete all the columns in blue and leave only the two columns for Car # and Class.
  - c. Right click on the heading for column A (selects the entire Car # column)
  - d. Select "Format cells" from the context sensitive menu that pops up.
  - e. Select "Text" from THAT context sensitive menu that pops up.
  - f. Click OK to apply the Text formatting to the first column.
3. Verify that Leading Zeros are applied
    - a. Go back and forth between Orbits and the export file and manually apply leading zeros as necessary. In the example used, pretend that car 0 should be car 00. When zero zero is typed on the export, a small black triangle appears in the upper left corner of that cell.
    - b. When all the leading zero car numbers have been identified and applied to the export, time to copy/paste into the lapchart spreadsheet.
  4. Copy/Paste Car # & Class into the lapchart spreadsheet.
    - a. Select the Car Numbers and Class CELLS. Do not select the entire column, just the cells.
      - i. Left click on the first car number.
      - ii. Hold down the shift key and press the right arrow key (selects the class)
      - iii. KEEP HOLDING DOWN THE SHIFT KEY and press the down arrow multiple times until all the car numbers and classes are selected



- iv. Copy the selected area into the clipboard by either Ctrl-C or Right click in the blue area and select Copy from the context sensitive menu

- v. Switch windows to the lapchart (if you haven't opened it yet, do so).
  - vi. Click on the first cell immediately below CAR on the lapchart
  - vii. Paste the clipboard onto the lapchart by either Ctrl-V or Right Click on that cell and select Paste from the context sensitive menu.
5. Put the grid lines back in.
- a. The Car numbers and Classes are still selected DO NOT UNSELECT THEM
  - b. Use the formatting toolbar to select All Borders for those cells which were pasted. (I'm using Office 2007 and it's different than Office XP).

	CAR	CLS	1	2	3
1	65	EP			
2	64	EP			
3	00	SPU			
4	32	EP			
5	57	SSM			
6	71	HP			
7	85	SSM			
8	70	EP			
9	59	SSM			
10	28	SSM			
11					
12					
13					
14					
15					
16					
17					

6. Print the Lapchart.

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